

Marway Customers, Suppliers, & Business Partners,

We recognize many interested parties are concerned about the spread of the COVID-19 virus, the recent announcement by Governor Newsom, and its impact on our business. Our focus is on the safety and well-being of our employees, customers, suppliers, as well as the communities where we operate.

Our products support the power infrastructure of American military and industry, as well as those of our allies, and as such we will remain open under the exemption for defense industrial sector companies.

Marway has a robust business continuity plan to ensure we continue operating during challenging times. We are closely monitoring updates from the Centers for Disease Control and the World Health Organization regarding COVID-19. We will continue to seek guidance from these agencies, public health officials, and government agencies on an ongoing basis.

In order to protect Marway employees, customers, and suppliers from the effects of the COVID-19 virus, Marway has taken the following precautionary measures and more.

### Training

All Marway employees have been trained on how to prevent the spread of COVID-19 both at work and at home. We have posted information throughout the facility on COVID-19, and what to do if they suspect they have COVID-19.

### Facility Sanitization

Our facilities team is sanitizing all touchpoints in our building including door handles, hand rails, light switches, countertops, equipment controls, handsets, and more.

### Remote Work

All non-manufacturing related personnel have been encouraged to work from home. We have invested in IT infrastructure to facilitate everyone who does not need to be in the office to work remotely.

### Workplace Prevention

Marway employees are encouraged to limit interactions, and all work stations have been isolated for social distancing.

### Limited Social Interactions

Couriers (USPS, UPS, FEDEX, etc.) are allowed to make pickups and deliveries at our docks. All non-critical business travel, trade shows, and other in-person group meetings in the immediate future have been cancelled. Supplier visits either at our facility or theirs, are suspended. Customer visits either at our facility or theirs are generally suspended. An exception may be permitted for on-site inspections of products which are a part of a military or government program which are required to have in-person, on-site inspections by contract, and that in-person, on-site inspection cannot be overruled at the customer's end. For such exceptions, the number of people visiting Marway must be kept to an extreme minimum—our preference being one person who would then remotely communicate with others of the customer's interested parties. Otherwise, remote inspections via video are encouraged as an alternative.

We are committed to answering our phones and shipping products while adhering to the guidelines provided by health and government agencies. We appreciate your patience during this time.

We wish you, your business, and families to remain in good health during this time.

Paul Patel

President, Marway Power Solutions

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